

HILGAY PARISH COUNCIL  
Minutes of the Full Council Meeting

held on Thursday, 11th of May 2023 at 7.00pm in Ten Mile Bank Village Hall.

Present:

Councillors

Cllr P Mesher (Vice Chair) – Chaired meeting  
Cllr S Annan  
Cllr A Greening  
Cllr J Heatrick  
Cllr M Orwell  
Cllr C Wills  
Cllr A Holmes KL&WNB Councillor  
Cllr M Storey Norfolk County & KL&WNB, Councillor.

Clerk Mr D R Williams

Member(s) of public 0

**01/23 To receive and accept apologies and reasons for absence.**

There were apologies from Cllr G Carter, Cllr P Bates.

**02/23 To receive declarations of interest for items on the agenda (under the Borough Council of King's Lynn & West Norfolk code of conduct) and any requests for dispensation.**

- Cllr P Mesher and Cllr A Greening made a declaration for item 07/23 **22/01238/F** non-pecuniary interest.

**03/23 To agree the minutes of the Council Meeting held on the 2nd of March 2023 (Items 176/23 to 193/23).**

- To approve the minutes of the Council meeting held on the 2<sup>nd</sup> of March 2023 (Items 176/23 to 193/23)

**Proposed by Cllr C Wills and Seconded by Cllr S Annan All there agreed.**

**04/23 An open forum for Public Participation (15 mins – 3 mins per person max): an opportunity to hear from Members of the Public, Borough Councillors and County Councillors.**

Councillor Storey in the meeting Norfolk County Council budget which took place in February and key points where net spend increase of 26 million which has meant a 4.9% levy in council taxation. £75.69 on a band resulting in £1.49 a week. Norfolk County Council owns 16,000 acres of land and monies would go to enhancing them. The county deal, it is very early stages. All have to agree with the proposal. It's Norfolk people who will decide. Cllr A Holmes KL&WNB, also informed the meeting and gave a briefing on the

county deal from the Borough perspective. Cllr Holmes said he would be in Touch with Mr McDormand who had worked the common land which might prove difficult but not impossible. There was a meeting of the environment panel at the Borough council with the remit to research if membership of the Norfolk Climate Change partnership for Norfolk was still worthwhile. This resulted in the Borough council continuing their membership of the partnership. Cllr Annan asked Cllr Holmes if there was to be a petition about bank closures raised by Councillor Josie Ratcliffe Then he could pass on the details.

#### 05/23 Chair's announcements and matters for consideration.

**Signage update.** The Chair had been busy, but the signs would be going up shortly. The clerk informed the meeting that the big sign had been placed on the cemetery fence by Cllr Wills. The smaller signs were still with Cllr Carter the signs will be placed after completion of the works at Hilgay play area'.

**Riverside Toilets.** The Clerk had not yet written the minutes. The Chair requested that the Hilgay Charities be asked as the landowners, their views. The Clerk would draw up a tender to present the next meeting.

#### 06/23 Updates from working parties.

- **Finance:** The Clerk informed the Parish Council remittance for the precept had been received along with an extra CIL payment. When the works are completed, an invoice would be sent to the Borough Council and CIL funds would be released.
- **Planning:** Cllr Heatrick stated nothing to report.
- **Allotments:** Cllr Wills informed the meeting that there might be two allotments handed back at the end of the year, everything ok.
- **Footpaths:** Cllr S Anna asked are all footpaths registered and
- **Communications:** The Chair thanked Cllr Orwell for her message about the coronation to residents. The Clerk amended on the Parish Council website.
- **Asset Register.** Councillor A Greening nothing to report.

#### 07/23 Planning Items

- (a) To receive results on decisions.  
**23/00015/LB Wood Hall Woodhall - Application for listed building consent for repairs to roof including replacement tiles, replacement of dormers and dormer windows, replacement of glazed roof lights, stone works and repairs, rendering repairs to chimney and work corner coins, bricks and lime mortar repairs. Application Permitted 16 March 2023 Delegated Decision**

(b) To discuss application.

**22/01904/F** Willow lodge development – After some observations of the plan - **No Objection**

**22/02138/F** Construction of a new dwelling | Land N of the Old Post Office Station Road Ten Mile Bank – The Council made the observation that the water table would still influence the development. The house is not the same as the those already sited. **Objection to new site plan.**

**23/00331/F** Extension and alterations to bungalow Rose Bungalow Hubbard’s Drove Hilgay – **No Objection**

**23/00247/F** Construction of one dwelling and garage The Laurels Hubbards Drove Hilgay – **No Objection**

**08/23 Finance:** To approve payments for 30 March 2023 to 29 April 2023

- To approve payments as per schedule presented.

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
04.04.2023	Npower	Street Lighting	BACS	228.46	14.42	302.88	0
06.04.2023	NALC	Annual Subscription	BACS	0	0	240.75	0
06.04.2023	Zurich Town + Parish Insurance	Annual Payment	BACS	900	180	1238.67	0
06.04.2023	David Williams	Clerks Wage	BACS	0	0	498.24	0
06.04.2023	HMRC /NIC	PAYEE Payment	BACS	0	0	112.6	0
06.04.2023	Norfolk County Council	Direct Debit	BACS	0	0	85	0
12.04.2023	Borough Council of King's Lynn & West Norfolk	Precept payment	BACS	0	0	0	30800
12.04.2024	Norfolk County Council	Direct Debit	BACS	0	0	85	0
17.04.2023	Norfolk County Council	Direct Debit	BACS	0	0	91.25	0
19.04.2023	Holly Landscapes	Invoice	BACS	174.97	34.99	209.96	0
19.04.2023	Thurlow Nunn	Mower servicing	BACS	333.48	66.71	400.19	0
24.04.2023	HMRC	PAYEE Payment	BACS	0	0	354.4	0
24.04.2023	Hilgay Village Hall	Meeting Rent	BACS	0	0	40	0
27.04.2023	Borough Council of King's Lynn & West Norfolk	CIL payment	BACS	0	0	0	5147.56
Totals for 30.03.2023 to 29.04.2023 no outstanding invoices				<b>1636.91</b>	<b>296.12</b>	<b>3658.94</b>	<b>35947.56</b>

**Proposed by Cllr P Mesher seconded by Cllr M Orwell all present agreed.**

**09/23 To receive update on Parish Council grass cutting equipment.**

- There was a short discussion, and the Council approved the payment for the servicing only. The Clerk to inform TNS Ely.

**Proposed Cllr C Wills Seconded Cllr A Greening All agreed.**

**10/23 To discuss Riverside News.**

- The Clerk informed the meeting Mr David Barington had taken over as editor of the Riverside News, and after some discussions it was decided to keep to three issues a year due to costs. Cllr S Annan stated she had received compliments on this latest issue from residents in Hilgay. The **17<sup>th</sup>** of

**June 2023** is the deadline for articles to be submitted to David for the next issue. The Parish Council officially approved Mr Barington as the new editor.

**Proposed Cllr S Annan and Seconded Cllr C Wills all agreed.**

**11/23 To discuss Parish Council Facebook Page**

- Cllr Wills stated that residents did not want the dog bin moved after a little discussion it was felt the bin should stay in situ for the present time.

**12/23 Update on Ten Mile Bank BCKLWN sign and Dyke.**

- Cllr Storey said he would do a site visit and look at the Dyke again. The Clerk to request sign replaced by the Borough Council.

**13/23 Update on Play equipment repairs for Ten Mile Bank play area.**

- The Chair informed the meeting it would be better maybe to hold a meeting with the school and NCC. The repairs are on hold at the moment. The Chair to draw up a letter for the next meeting. It was proposed the Parish Council go ahead with repairs has a duty of care and the repairs should go ahead. The Clerk to contact Online play and request works start.

**Proposed by Cllr A Greening Seconded Cllr C Wills all agreed**

**14/23 To discuss Trees placed in the Parish / Common Land**

- Councillor S Annan informed the meeting that she had received back monies £7 paid to the land registry for a copy of the area map. The Clerk to credit account. This item was on-going. Cllr S Annan asked for update the replacement for the grave diggers hut.

**15/23 Update on Fairfield garage.**

- Cllr Heatrick still on-going.

**16/23 Agenda items for the next meeting**

- Riverside toilets
- Parish Council Facebook Page to be discussed.

**The date of the next meeting will be on**

Thursday the **11<sup>th</sup> of May 2023** at Hilgay Village Hall starting at 7pm.

**193/22 Exclusion of Press and Public – To consider resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.**

**Cllr J Heatrick proposed and seconded by Cllr A Greening** that items on maintenance contract, Hilgay Play Area contract and to be discussed under the resolution.

The Parish Council agreed for the Chair to sign the contract with the probationary period of three months.

**Proposed Cllr P Mesher and seconded by Cllr C Wills All agreed who were present.**

Cllr Greening raised the replacement of the SAM2 speed alert signs. A discussion on costs and the amount for each. The Chair requested Parish Councillors to go away and gather further information.

The Clerk requested a proposer and seconder for him to sign the contract with Online Play

**Proposed Cllr P Mesher and seconded by Cllr S Annan all agreed.**

The meeting closed at 21.00pm