

HILGAY PARISH COUNCIL

Parish Clerk, Mr David Williams
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Chairman Mr Peter Mesher
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Councillors are hereby summoned to attend the Full Council meeting of Hilgay Parish Council on **Thursday 4th of April 2024 at 7.00pm in Ten Mile Bank Village Hall**. For the purpose of transacting the business on the agenda below.

David Williams

David R Williams (Mr)
Parish Clerk
25 March 2024

The meeting is open to the press and public, any parishioner wishing to raise a matter on the agenda should speak when invited by the Chairman during the 'Public Open Forum'.

Meetings of the Council may be filmed, recorded and/or broadcast by the press, members of the public, Councillors and/or the Clerk. The Parish Council's own recording of a Council meeting will be held by the Clerk and be available for public inspection (excluding any recorded confidential business) until the next meeting of the when the written minutes are formally approved, after which time the file will be permanently deleted. **The Chairman will provide emergency evacuation procedures, request that all mobile phones be switched off / set to silent and remind attendees that the law does not permit non-elected Members of the Council to take part during the Council meeting unless consented to do so.**

AGENDA

196/23 To receive and accept apologies and reasons for absence.

197/23 To receive declarations of interest for items on the agenda (under the Borough Council of King's Lynn & West Norfolk code of conduct) and any requests for dispensation.

198/23 To agree the minutes of the Council Meeting held on the 1st of February 2024 (Items 162/23 to 180/23).

199/23 An open forum for Public Participation (15 mins – 3 mins per person max): an opportunity to hear from Members of the Public, Borough Councillors and County Councillors

200/23 To approve Budget and Precept for Fiscal years 2024 to 2025.

201/23 Chairman's announcements and matters for consideration.

Hilgay School Playing Field update.

Ten Mile Bank Playing Field update.

Update Highways responses.

Update Closed Church yard wall.

202/23 Updates from Working Parties.

Finance and Resources (Cllr Susan Annan, Cllr Peter Mesher)

Planning (Cllr Jane Heatrick, Cllr Andy Greening)

Allotments and Footpaths (Cllr Susan Annan Cllr R Munday)

Infrastructure (Cllr Colin Wills Cllr Julia Dix)

Technology Communications (Cllr Marianne Orwell)

Assets Register (Cllr Andy Greening)

203/23 Planning Applications

(a) To receive results on decisions: **23/02230/F (A)**

(b) To discuss applications received. **None**

204/23 Finance – To approve the payment of accounts for February 2024 and March 2024.

To approve payments as per schedule presented.

Payments from 22/02/2024 to 25/03/2024

Hilgay Parish Council

25 March 2024 (2023-2024)

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
120 Goods invoice	02/03/2024		Community Barclays	1 x Husqvarna 122	Maintenance Supplies	Lawn-Boy : Farm Services	S	200.00	40.00	240.00
121 Salary	02/03/2024		Community Barclays	Clerks salary Febru	Clerk Salary	David Williams	Z	573.38		573.38
122 Salary	02/03/2024		Community Barclays	Maintenance Office	Maintenance - Salary	HPC Maintenance Officer	Z	602.35		602.35
123 Maintenance	25/03/2024		Community Barclays	Street lighting mai	Streetlight Maintenance	K&M Lighting Services	S	42.80	8.56	51.36
124 Printing	25/03/2024		Community Barclays	Riverside news pri	Printing	Mr Bees FOTOSTOP	S	335.00	67.00	402.00
125 Goods invoice	25/03/2024		Community Barclays	Paint for Hilgay sig	Maintenance Supplies	Barker DBS	S	18.92	3.79	22.71
Total								1,772.45	119.35	1,891.80

205/23 Update on the D-Day 80 event.

206/23 To be update on disconnection of Water to Riverside Toilet block.

207/23 Late Correspondence not on the agenda.

208/23 Discuss Norfolk ALC training programme sent out prior to the meeting.

208/23 To be updated on Hilgay Village sign.

209/23 To adopt PKF auditors for AGAR.

210/23 To discuss items for information for the social media pages.

211/23 Exclusion of Press and Public – To consider resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

Chairman to request proposer and seconder for any item of business to be conducted.

None proposed at time of writing Agenda.