

HILGAY PARISH COUNCIL  
Minutes of the Full Council Meeting

held on Thursday, 5th of January 2023 at 7.00pm in Hilgay Village Hall.

Present:

Councillors

Cllr G Carter – Chair  
Cllr E Hall – Vice Chair  
Cllr S Annan  
Cllr P Bates  
Cllr A Greening  
Cllr J Heatrick  
Cllr P Mesher  
Cllr M Storey Norfolk County & KL&WNB, Councillor  
Cllr A Holmes KL&WNB, Councillor.

Clerk Mr D R Williams

Member(s) of public 8

**139/22 Apologies for absence**

- There were no apologies.

**140/22 Declarations of interest (under the West Norfolk Borough Council Code of Conduct) and any requests for dispensation**

- Councillor P Mesher declared an interest in Item 146/22 planning application 22/02138/F
- Councillor A Greening declared an interest in Item 146/22 planning application 22/02138/F

**141/22 Approval of the minutes of the Council meetings**

- To approve the minutes of the Council Meeting held on the 1st of December 2022 (Items 118/22 to 138/22).

**Proposed by Cllr A Greening and Seconded by Cllr P Mesher All there agreed.**

- Cllr E Hall signed the minutes as the Chair for the meeting.

**142/22 An open forum for Public Participation (15 mins – 3 mins per person max): an opportunity to hear from Members of the Public, Borough Councillors and County Councillors.**

The Chairman closed the meeting at 19:05pm for the public participation and County / Borough Councillors to give their reports.

The Public wanted to hear the Parish Councils views on item 146/22 planning application 22/02138/F within the forum so the public would hear the views of Councillors. Both Councillor's Greening and Mesher left the meeting at this point having declared an interest. It was proposed for Councillors to speak proposed by Councillor Hall and seconded by Councillor Heatrick. The Councillors and public had a lengthy discussion and below were the objections raised. It was noted that a previous application for a single dwelling on the site was acceptable to Councillors and residents. The Chair invited comment from the Borough Councillors present both of which had nothing further to add other than to say for all comments by the public should be placed on the planning portal.

The points of objection to the application were as follows; and would be included in the parish consultation response.

- To the density of the development, and it being consider when outside the village envelope and not being a RSL build. Also, the impact of the scale on neighbouring properties.
- Under Site Allocations and Development Management Policy G92 point 7 back filling through development is not in keeping with the KL&WN Borough Councils own guidelines / policy.
- Scale and scope have increased, yet it is noted the original plan was acceptable to residents.
- Privacy at the rear of properties would be affected and closeness to boundary fencing would seem to change the rural scene to an urban one.
- The size of the development would impact on adjacent properties.
- There is a mistake in the application as there is no mains drains or sewage to connect to. Which would introduce the need for septic tanks to be placed on the development and effluent treated before being pumped into the near dyke.
- Design of the new buildings is not appropriate to or similar as the Victorian houses already along the street.
- Concerns about hydro static pressure causing flooding on the development and surrounding land which at present is alarming. Also, this is increased by the sub level of surrounding properties.
- The entrance to the development would be large with driveways to the properties and change the street scene.

At the end of the discussions the Chair invited the public to stay if they wished. But all left the meeting at this point and Councillors Green and Mesher returned to the meeting.

Cllr M Storey Norfolk County & KL&WNB, Councillor gave an update from Norfolk County Council.

- Issue on Steels drove after two meetings with Highways managers Dan Gordan will oversee the levelling out of the road removing the humps which residents would find see as an improvement.
- The sign for West End will be erected on an existing post if unable to do that highways will erect it on a new post.
- The flooding at the school was being investigated along the lines of the connection between the new pipework and the old.
- Grit Bins issues the County may come and take them away. The Clerk to contact Andy Wallace at highways and inform him the Parish Council have new bins and need the old ones removing and fill them up.
- Norfolk property service to investigate and see what responsibility they have regarding the Dyke and its ownership.
- Norfolk County Council have their budget meeting on the 6<sup>th</sup> of February 2023. There will be some hard work in the coming weeks.
- 6.7 million funding is now on its third allocation with Norfolk County Council putting in a further 1,2 million. The first allocations saw 71,000 homes given assistance. The second stage saw 49,000 homes helped of a total of 360,000 households in the County of Norfolk.
- Norfolk County Council gritted 2,200 miles on A & B roads.
- The CiL application will run from the 1<sup>st</sup> of January 2023 to the 31<sup>st</sup> of January 2023.
- There was discussion around the Ten Mile Bank playing field and a letter will be drafted to Norfolk County Council. The Chair explained the history and Councillor Mesher wanted to see previous documents. The Chair explained that the information would be sought.

Cllr A Holmes KL&WNB, Councillor gave an update on the matters from the Borough Council.

- QEH was supposed to be a decision in December 2022 is now in due course which is worrying to all concerned.
- Planning applications comm
- Commemorative service of the 1953 floods. If anyone wants to attend, to contact Councillor Holmes.
- The Borough Council will get 15.8 million pounds towards Kings Lynn infrastructure.
- Consultant is now dealing with arboreal matters.

Both Councillor Holes and Councillor Storey left the meeting at 20:05pm

#### 14/22 **Chair's announcements and matters for consideration**

- **Co-option of Parish Councillor** to the Ten Mile Bank ward.  
The Clerk informed the Council that a notice advertising vacancy in both Hilgay & Ten Mile Bank wards needs to be displayed for the next 14 days. Mr Wills was put forward for co-option and was accepted by the Parish Council if no election was raised in the next 14 days: Proposed Councillor Hall and seconded Councillor Annan all present agreed. Mr Wills will sign acceptance of Office at the next meeting.

**Signage update.** Still on-going

**Blue bin replacement.** Still on-going

**Riverside toilets meeting proposal.** The Clerk to arrange on-line meeting, through doodle pole.

#### 144/22 **Maintenance Officer's report**

- No one appointed at the present time. Chair was to speak to a person Councillor Bates. Mr Willis to still maintain the SAM2 signs in the parish.

#### 145/22 **Updates from working parties.**

- **Finance:** The Clerk updated the meeting regarding the AGAR. The precept of £30,800 was discussed. The budget was also discussed and there were increases for the streetlights as electricity prices rise disproportionately. Proposed by Councillor Mesher and seconded Councillor Greening
- **Planning:** Chair said the planning application 22/02138/F was later in the agenda.
- **Allotments:** Councillor Hall had nothing to report.
- **Footpaths:** Councillor Hall had nothing to report
- **Communications:** Membership on hold.
- **Asset Register.** Cllr Greening – on-going

#### 146/22 **Planning Items**

(a) To receive results on decisions None

(b) To discuss applications the

planning application 22/02138/F the Clerk to submit objections raised previously in item 142/22.

**147/22 Finance:** To approve payment of accounts for 30 November 2022 to the 28 December 2022

- To approve payments as per schedule presented.

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
30.11.2022	Glasdon	2x Grit Bins 1 x Dog Bin	BACS	356.9	71.38	428.28	0
30.11.2022	David Williams	Clerks Wage for November 2022	BACS	0	0	500.14	0
30.11.2022	Colin Willis	Maintenance Officer Wage for November 2022	BACS	0	0	293.72	0
30.11.2022	J I Services	Hedge cutting and removal	BACS	480	120	600	0
01.12.2022	SLCC	13th Ed Local Government Administration	BACS	141	0.8	141.8	0
01.12.2022	SLCC	ciLCA - England	BACS	410	0	410	0
02.12.2022	Hilgay Chanties	Riverside maintenance	CHEQ	0	0	0	475.3
07.12.2022	Downham Building Supplies Ltd	Painting items	BACS	10.62	2.12	12.74	0
07.12.2022	David Williams	Reimbursed for Purchases	BACS	0	0	100.99	0
09.12.2022	Npower	Street Lighting	BACS	358.72	17.94	376.66	0
Totals for 29.11.2022 to 28.12.2022 no outstanding invoices				<b>1757.24</b>	<b>212.24</b>	<b>2864.33</b>	<b>475.3</b>

**Proposed by Cllr P Mesher seconded by Cllr J Heatrick all present agreed**

**148/22 To discuss Ten Mile Bank Church yard.**

- There was nothing further at this time.

**149/22 To discuss Playing Field Ten Mile Bank.**

- Discussed earlier in the meeting. It was proposed by Councillor Greening and Seconded by Councillor Hall and agreed by all present; that Hilgay Parish Council will still maintain Ten Mile Bank Playing Field in the interim period ensuring the safety of the children and public using the area. This is until the Parish Council have a definitive answer as to ownership and the rights there of. Councillor Mesher raised the question of insurance, and the Clerk informed the Parish Council at present it was protected under the Parish Council public liability insurance.

**150/22 To discuss cutting Hilgay Church Avenue and Wildflower meadow by contract**

- The Clerk informed the meeting that another bag of seed was needed, and it was to come from the seeding budget. All agreed.

**151/22 To discuss plaque for Past Councillors in both village Halls**

- On -going the Clerk to update at the next meeting.

**152/22 Update on Hilgay Playing field tasks outstanding.**

- The Clerk informed the Parish Council he attended a site visit with Online Playgrounds inspector and two pieces of play equipment were deemed high risk and this item would be discussed later in the agenda.

**153/22 To discuss Trees placed in the Parish / Common Land**

- Councillor J Heatrick informed the Parish Council the Christmas tree was now bare of its decorations and although it was planted there was browning to the lower parts of the tree. The Parish Council had been previously informed if the tree did die it would be replaced.

**154/22 To discuss Rangers visits for 2023.**

- This was on-going all matters had been passed on to the rangers by the Clerk.

**155/22 To discuss `Storage shed with equipment in.**

- The Clerk informed the Parish Council need to request the building be shored up at the bottom of the side walls. Councillor Bates to contact the owner.

**156/22 To discuss Flooding by Hilgay school**

- Councillor Storey gave an update about this item earlier in the Parish Council meeting.

**158/22 Agenda items for the next meeting**

- Coronation 8th of May celebrations
- Riverside toilets
- Play Equipment reports.
- Plinth / Village map
- SAM2 new signs

**The date of the next meeting will be on**

Thursday the **2<sup>nd</sup> of February 2023** at Ten Mile Bank Village Hall starting at 7pm.

**138 /22 Exclusion of Press and Public – To consider resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.**

On-line playgrounds report to be sent to all Councillors. There were emergency matters to be discussed. The multi play junior was now deemed at high risk potentially dangerous. Proposed by Councillor Carter that he contacts Mr Nicholls to look at the equipment and seconded by Councillor Greening that the Parish Council have a delegated authority to the Chair a budget o more than £1,000. The equipment will be taped up and signs made to keep the children off the structure.

The meeting closed at 21.15pm